



ZÜ COFFEE EMPLOYMENT APPLICATION

Zu Coffee Company is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, national origin, the presence of mental, physical, or sensory disability, or any other basis prohibited by federal, state, or provincial law.

<i>PERSONAL INFORMATION (please print)</i>			
Name:	Last	First	Middle
			Today's Date (m/d/y)
Upon employment, can you show verification of your legal right to work in the US?	yes no	Have you been convicted of a crime in the last seven years? <i>If yes, please explain.</i>	yes no
Street Address		City, State	Zip Code
Phone Number	Daytime/Cell	Evening/Home	Date of Birth (m/d/y)

<i>EMPLOYMENT DESIRED</i>							
Position Desired		Salary Desired			Date You Can Start		
Specify hours available for each day:	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Preferred Location:	Bay Ridge	Waugh	Both are fine	Hours desired per week:			

<i>EDUCATION</i>			
	Name and Address of School	Major Course of Study	Years Completed Diploma/Degree
High School			
College			
Trade, Business, or Technical School			
List skills relevant to position applied for:			

Why would you like to work for Zu Coffee?	_____
How will you make Zu customers feel special?	_____
Do you have any special skills or talents?	_____

FORMER EMPLOYERS				
<i>List below current and previous employers, starting with the most recent one first.</i>				
Date (M/D/Y)				
From	Current Employer (Name and Address of Employer)	Salary or Hourly	Position	Reason for Leaving
To		Starting _____		
		Ending _____		
		Average# of hours per week _____		
Duties Performed				
Supervisor's Name		Phone Number	May We Contact?	
From	Current Employer (Name and Address of Employer)	Salary or Hourly	Position	Reason for Leaving
To		Starting _____		
		Ending _____		
		Average# of hours per week _____		
Duties Performed				
Supervisor's Name		Phone Number	May We Contact?	
From	Current Employer (Name and Address of Employer)	Salary or Hourly	Position	Reason for Leaving
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Duties Performed				
Supervisor's Name		Phone Number	May We Contact?	
From	Current Employer (Name and Address of Employer)	Salary or Hourly	Position	Reason for Leaving
To		Starting _____		
		Ending _____		
		Average# of hours per week _____		
Duties Performed				
Supervisor's Name		Phone Number	May We Contact?	

REFERENCES			
<i>Give the names of three personal or professional references, whom you have known at least one year.</i>			
Name	Address & Phone Number	Business	Years Acquainted How do you know this person?
1			
2			
3			

The information I have provided on this application is accurate and true to the best of my knowledge. I hereby authorize Zu Coffee to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer, and previous employers and organizations contacted by Zu Coffee to provide any relevant information regarding my current and/or previous employment. I release all persons, schools, employers of any and all claims for providing such information. I understand the misrepresentation or omission of facts may result in rejection of this application, or, if hired, discipline up to and including dismissal.

I understand that filling out this form does not indicate there is a position open and does not obligate Zu Coffee to hire me. I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. I understand that I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of Zu Coffee Company. I understand and agree that my employment is at will, which means that it is for no specified period and may be terminated by me or Zu Coffee at any time without prior notice for any reason.

Date _____ Signature _____